



GIFTS-IN-KIND Donation Form

Thank you for giving a Gift-In-Kind to Ross Memorial Hospital Foundation

Please read Ross Memorial Hospital Foundation's Gifts-In-Kind FAQ's before completing this form.
Please help us handle your gift appropriately by providing the information requested and send the form to:
Ross Memorial Hospital Foundation; email to foundation@rmh.org or fax to (705) 328-6147
10 Angeline Street North, Lindsay ON K9V 4M8

A. Donor Details:

NAME (OF DONOR OR CONTACT FOR ORGANIZATION)

ORGANIZATION NAME (if applicable)

PHONE/FAX/EMAIL

ADDRESS (INCLUDE STREET NAME & NUMBER AND POSTAL CODE)

Would you like a tax receipt for your donation? Yes No

How will you transfer your donation to the recipient agency? (if possible please deliver) Delivery by donor Pick-Up by agency is required

B. Details of Gift-In-Kind Donation (for more than one item, please see reverse):

1. _____	FAIR MARKET VALUE	\$ <input style="width: 100%;" type="text"/>
DESCRIPTION OF GIFT (INCLUDE TYPE, CONDITION AND AGE OF ITEM)		
PLEASE PROVIDE PHOTOS OF THE DONATION VIA EMAIL (IF AVAILABLE)	Documentation provided to support FMV?	YES <input type="checkbox"/> NO <input type="checkbox"/>

***NOTE:** According to CRA guidelines, in order to issue a charitable tax receipt RMH Foundation requires official documentation (e.g. sales receipt) or independent appraisal of the fair market value of the donated item. Tax receipts can only be issued when this documentation is on file with RMH Foundation. For corporate donations from inventory, please provide an invoice. If documentation is not provided, fair market value will be established by RMH Foundation.

C. Donor Declaration:

The Canadian Revenue Agency (CRA) has added a number of conditions that charities must adhere to when receipting gift-in-kind donations. These conditions affect the tax receipt value that the donor receives in return for their donation. These conditions do not apply to donations of inventory by businesses. **To receive a receipt, you must answer questions 2.**

An amount must be entered for question 1, if applicable.

1) What was the original cost of the donation? This must be indicated in the box to the right if: \$

- It was acquired in the last three years.
- It was acquired in the last ten years with the intent to donate to charity.
- It was received in the last ten years from a family member or other non arm's length person.

In each of the cases above, the tax receipt amount will be lower than the donor's cost and the fair market value.

2) Gifts made under donation tax shelter gifting arrangements or limited recourse debt scenarios will not be accepted/receipted. Is this donation being made under a donation tax shelter gifting arrangement or limited recourse debt scenario? YES NO

D. Donor Signature:

My signature below confirms that the information I have provided on this form is true and accurate and that I understand the terms and questions. I hereby authorize RMH Foundation to use this information in determining the value of the tax receipt I receive and to share this information with CRA.

SIGNATURE OF DONOR

DATE



APPENDIX: Donation Details & Donor Declaration for 2 or more items:

ITEM #	DESCRIPTION OF GIFT (INCL. TYPE, CONDITION & AGE OF ITEM)	DETAILS & DONOR DECLARATION	
2.		FAIR MARKET VALUE (FMV) DOCUMENTATION PROVIDED TO SUPPORT FMV?	\$ <input style="width: 80px;" type="text"/>
		1) What was the original cost of the donation? This must be indicated in the box to the right if: <input type="radio"/> It was acquired in the last three years. <input type="radio"/> It was acquired in the last ten years with the intent to donate to charity. <input type="radio"/> It was received in the last ten years from a family member or other non arm's-length person. In each of the cases above, the tax receipt amount will be lower than the donor's cost and the fair market value.	YES <input type="checkbox"/> NO <input type="checkbox"/>
		2) Gifts made under donation tax shelter gifting arrangements or limited recourse debt scenarios will not be accepted/receipted. Is this donation being made under a donation tax shelter gifting arrangement or limited recourse debt scenario?	\$ <input style="width: 80px;" type="text"/>
		Please note: If the donor received an advantage (benefit) for this gift, the receipt value will be reduced accordingly.	YES <input type="checkbox"/> NO <input type="checkbox"/>
ITEM #	DESCRIPTION OF GIFT (INCL. TYPE, CONDITION & AGE OF ITEM)	DETAILS & DONOR DECLARATION	
3.		FAIR MARKET VALUE (FMV) DOCUMENTATION PROVIDED TO SUPPORT FMV?	\$ <input style="width: 80px;" type="text"/>
		1) What was the original cost of the donation? This must be indicated in the box to the right if: <input type="radio"/> It was acquired in the last three years. <input type="radio"/> It was acquired in the last ten years with the intent to donate to charity. <input type="radio"/> It was received in the last ten years from a family member or other non arm's-length person. In each of the cases above, the tax receipt amount will be lower than the donor's cost and the fair market value.	YES <input type="checkbox"/> NO <input type="checkbox"/>
		3) Gifts made under donation tax shelter gifting arrangements or limited recourse debt scenarios will not be accepted/receipted. Is this donation being made under a donation tax shelter gifting arrangement or limited recourse debt scenario?	\$ <input style="width: 80px;" type="text"/>
		Please note: If the donor received an advantage (benefit) for this gift, the receipt value will be reduced accordingly.	YES <input type="checkbox"/> NO <input type="checkbox"/>