



Gifts-in-Kind

The Ross Memorial Hospital Foundation's gifts-in-kind program enables individuals and corporations to donate an item that is appropriate and approved for in-hospital use.

In-kind giving is a donation of any non-cash product or good. RMHF's role is to: facilitate the process for Hospital approval to receive an item; and if approved, ensure the proper valuation of the item for charitable receipt purposes as per Canada Revenue Agency guidelines.

You can make a gifts-in-kind donation by following these steps:

1. Contact Ross Memorial Hospital Foundation at 705-328-6146 or foundation@rmh.org
2. Complete the gifts-in-kind donation form and fax 705-328-6147 or email foundation@rmh.org
3. If the equipment is deemed appropriate for Hospital use, then deliver the item to the Hospital at a scheduled time

If you are interested in making a gifts-in-kind donation, contact the Foundation office at 705-328-6146. For more information on Ross Memorial Hospital Foundation's gifts-in-kind program, please read our frequently asked questions.

Frequently asked questions

[What types of gifts-in-kind donations does Ross Memorial Hospital Foundation accept?](#)

Examples of in-kind giving include, but are not limited to, donations of new and gently used medical equipment, artwork, and new electronics. ***Please note each category has differing approval processes.***

While we appreciate all interest in contributing to the Ross, we may only accept equipment that is deemed appropriate for in-Hospital use and meets all prescribed safety and infection control requirements.

We cannot accept equipment donations that are not required by the Hospital, but will, where possible, offer alternative organizations to contact.

[What information do I need to provide to the Ross Memorial Hospital Foundation and how will my information be used?](#)

Ross Memorial Hospital Foundation respects and protects the privacy of our donors. Our privacy policy is posted on our website www.rmh.org

We ask that all donors complete a gifts-in-kind donation form for Ross Memorial Hospital Foundation's records. If the donated item is eligible for a tax receipt and a tax receipt is required, all sections of the gifts-in-kind donation form must be completed including:

- First and last name
- Complete Address
- Phone number
- Description of item
- Fair market value of item
- Donor declaration
- Donor's signature

If a tax receipt is not required, the following information is required by Ross Memorial Hospital Foundation to receive the gift-in-kind:

- First and last name
- Complete Address
- Phone number
- Description of item
- Donor's signature

Can I receive a tax receipt for my donation?

Donors are eligible for a gifts-in-kind tax receipt only if the donated item(s) can be utilized by the Ross Memorial Hospital and a fair market value can be established for the donated item(s).

How is the fair market value of donated items established in order to issue a tax receipt?

For donations from individuals:

According to Canada Revenue Agency guidelines, in order to issue a charitable tax receipt Ross Memorial Hospital Foundation requires official documentation (such as a sales receipt) or independent appraisal of the fair market value of the donated item. Tax receipts can only be issued when this documentation is on file with Ross Memorial Hospital Foundation.

If the original sales receipt is provided, Ross Memorial Hospital Foundation will depreciate the value based on the age and condition of the item. If the donor does not have the original receipt or appraisal documents, Ross Memorial Hospital Foundation will request the donor obtains current valuation or appraisal from an independent third party. Depending on the value of the item, a second appraisal may be required.

For wheelchairs and equipment funded in part by ADP, the valuation will be based on the **owner's portion of the original cost (25%) minus depreciation**. A receipt stating the owner's portion must be specified.

For donations from corporations:

If the donated item is an asset (such as a wheelchair), the individual guidelines (above) apply.

If a corporate donation is from inventory (such as medical products) an invoice is required to establish fair market value and possibly will be deducted if the item is not new. .

** In all cases, the gift-in-kind donation form must be completed in order to receive a tax receipt.

What is fair market value (FMV)?

Fair market value is normally the highest price, expressed in dollars that property would bring in an open and unrestricted market, between a willing buyer and a willing seller who are knowledgeable, informed, and prudent, and who are acting independently of each other.

Why is it important to understand the fair market value?

If a charity is issuing a receipt for a gift in kind (non-cash gift) it must reflect the fair market value of the gift.

The onus is on charities to ensure that the fair market value reflected on official donation receipts is accurate.

How does a registered charity determine the fair market value of a gift in kind?

Generally, if the fair market value of the property is less than \$1,000, a member of the registered charity, or another individual, with sufficient knowledge of the property may determine its value.

The person who determines the fair market value of the item should be competent and qualified to evaluate the particular property being donated.

If the fair market value is expected to be more than \$1,000, CRA strongly recommends that the property be professionally appraised by a third party (that is, someone who is not associated with either the donor or the charity).

If the property is appraised, the name and address of the appraiser must be included on the official donation receipt.

What is deemed fair market value?

The deemed fair market value rule states that, under certain conditions, a receipt issued for a non-cash gift must be issued for the lesser of the gift's fair market value and its cost to the donor (or in the case of capital property, its adjusted cost base) immediately before the gift is made. The conditions are as follows:

- the gift was donated to the charity after December 5, 2003; **and**
- the gift received by the charity was initially acquired by the donor as part of a tax shelter arrangement; **or**
- the gift was acquired less than three years before the time of donation; **or**
- the gift was acquired less than ten years before the time of donation, with one of the main purposes being to gift the property to a qualified donee (for example, a registered charity).

Example

A donor purchases a work of art for \$300, and six months later donates the work to a registered charity. The registered charity would like to issue the donor an official donation receipt. Prior to gifting the art, the donor has the work appraised at a value of \$1,000.

Because the donor is gifting the art within three years of having purchased it, the charity must issue a receipt for the gift at the lesser of its fair market value and its cost to the donor immediately before the gift was made. In this example the official donation receipt must be made out for \$300.

Note

If a donor makes a gift in kind (non-cash) donation to a charity, for which a receipt is issued, and fails to notify the charity that the gift in kind is subject to the deemed fair market value rule, the value of that donor's gift could be reduced to nil.

I would like to donate an antique or jewelry to the gifts-in-kind program. How will my donation be valued?

Antiques, jewelry and other items should be valued by an independent appraiser in order to establish a fair market value. The person who determines the fair market value of the item must be competent and qualified to evaluate the particular property being donated.

When will I receive my gift-in-kind tax receipt?

The gift in kind tax receipt will be issued once the donated item(s) are received by the Ross Memorial Hospital and the condition/value is confirmed and the required documentation (gift-in-kind donation form and appropriate fair market value documentation) is provided to the Ross Memorial Hospital Foundation.

I'm donating a large item. Can the Ross Memorial Hospital Foundation pick it up?

Delivery or pick-up of donated items is coordinated between the RMHF and the donor. If at all possible, we ask donors to deliver the item(s) to help avoid any pick-up costs that might be incurred by the RMHF.